**MODEL EMPLOYER'S STATEMENT**

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| **Employer's particulars** | Name: Address:  Postcode and town: | ………………………………………………………………..……………..  ……………………………………………………………….….…………..  ……………………………………………………………….……………… |
| **Employee's particulars** |  |  MALE  FEMALE  ………………………………………………………………………………  ………………………………………………………………………………  ………………………………………………………………………………  ………………………………………………………………………………  ………………………………………………………………………………  … (day-month-year)  ……………………………………………………………………………… |
|  | Name: |
|  | Address: |
|  | Postcode and town: |
|  | Date of birth: |
|  | Commencement of employment: |
|  | Position: |
| **Type of employment contract** | The employee: | * is employed for an indefinite period / on a permanent basis * is employed for a definite/temporary period until:   … (day-month-year)   * is flexibly employed as a: ……………………………………………… (e.g. temporary agency worker, stand-in worker, on-call worker)    NO  YES   NO  YES   NO  YES  ………………………………………………….……………………………..  ……………………………………………….………………………………..   NO  YES |
|  | Is there a trial period? |
|  | Is there any intention to terminate the employment in |
|  | the near future? |
|  | If so, please explain: |
|  | Director/shareholder: |
| **Employment continuation statement**  **(if applicable)** | If the employee continues to perform properly and operating conditions remain the same, the contract for a definite period will be converted into a  permanent appointment: |  NO  YES |
|  |  | …………………………………………………………………………….. (**extra** signature and company stamp) |
|  |  | Name of signatory:  ……………………………………………………………………………… |
| **Income** | 1. Gross annual salary 1 | € (basic salary excl. of overtime, etc.) |
|  | 2. Holiday allowance 2 | € …………………………………... |
|  | 3. Unsocial hours bonus 4 | € …………………………………... |
|  | 4. Regular 3 thirteenth month’s salary | € …………………………………... |
|  | 5. Commission 4 | € …………………………………... |
|  | 6. Regular 3 Christmas bonus | € …………………………………... |
|  | 7. Overtime allowance 4 | € …………………………………... |
|  | 8. ……………………………………….. | € ………………………………….... |
| **Loans / wage attachment** | Have you provided the employee with a private loan?  Have the employee's wages ever been attached? |  NO  YES commencement date:…………………….…………… Principal sum €……………term………….. annual payment €……….….….   NO  YES  If so, the maximum monthly amount attached was €………………………. |

1) The gross annual salary based on the usual number of working.

2) If holiday vouchers were issued, note their entire value.

3) Regular refers to the unconditional income components laid down in the employment contract.

4) If there is a structural allowance for unsocial hours, provision and/or overtime allowance, note the amount granted over the past 12 months.

On behalf of the employer, the signatory declares that this form was completed truthfully.

Name of signatory:

……………………………………………………………………. Should you want to verify these data please contact:

Signed in…………………………………..on. ……………………..

Signature

and company stamp – if possible Name:…………………………………… Tel.: ……………………